

**ARIELLE LEVY**  
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516-343-3803

## **SUMMARY OF QUALIFICATIONS**

- . Experienced in Working with Different People
- . Excellent Customer Service Skills
- . Works well on a team

## **EMPLOYMENT**

### **Ulta**

**Greenvale, Ny**

**Sales Associate 5/2019-8/2019**

- . Assisted customers with finding the right product
- . Cleaned the store before closing
- . Unboxed shipments
- . Convinced customers to sign up for loyalty program and credit card
- . Knowledge of each product in the store

### **Northwest Company**

**Roslyn, NY**

**Assistant 7/2018- Present- Winter/Summer**

- . Assisted in planning events
- . Booked important meetings
- . Filed both mail and important papers
- . helped various employees
- . Assisted in organizing an event for the super bowl
- . Helped in recording the in-office stock of merchandise

### **Vanilla Sky**

**Greenvale, NY**

**Sales/ Stylist 6/2017-8/2018**

- . Cleaned the store before closing
- . Helped unbox shipments
- . Inputted and tagged new merchandise
- . Helped assemble new merchandise walls
- . Changed mannequins and displays
- . Recommended clothing choices to customers based on their preferences.
- . Organized stock room

**La Bottega****Lynbrook, NY                      Cashier/Delivery Driver   6/2016 – 6/2017**

- . Take to go orders by phone and in person
- . Pack the orders so they are ready for pickup or delivery
- . Process customer payments by cash, credit cards and other types of payment
- . Responsible for counting money in cash drawer and making sure correct
- . Place grocery orders for kitchen staff for the next day
- . Stock Refrigerator
- . Deliver orders in town, often multiple orders in one run
- . Organized delivery routes and ensured on-time deliveries
- . Accept payments and tallied up tip amounts

**Jayson's Pharmacy****West Hempstead, NY              Cashier                      8/2015 -5/2016**

- . Assisted customers with prescription needs
- . Sorted prescriptions
- . Kept shelves clean and restocked as needed
- . Hands on experience with accepting payments from customers
- . In depth knowledge of handling returns and exchange of goods

**Long Beach****City of Long Beach                      Ticket Taker              6/2015-9/2017**

- . Make sure each patron has a beach pass
- . Collect passes from customers and punch the date
- . Answer patron's questions and concerns about the beach

**Journeys****Roosevelt Field Mall                      Sales Associate              8/2014-10/2014**

- . Assisted customers with buying shoes
- . Worked Cash Register
- . Returned shoes to stock

**Camp Gan Israel****Roslyn, NY                                      Camp Counselor              6/2012-8/2014 Summers**

- . Distributed Snacks and Cleaned Up after the Children
- . Supervised Children on all trips and at the swimming pool
- . Took Children on Bathroom Breaks
- . Assisted in Children's Sports and Art Programs
- . Guided the Children with Baking Instructions for Baking Classes
- . Walked and Watched Children to the Busses or Parents at the End of the Day

